Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting November 11, 2020

CALL TO ORDER:

A meeting of the Salem City Board of Education is called to order at <u>6:00 P.M.</u> in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING:

Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Superintendent's Commentary

Board Members

Carol Adams

Kendra Fletcher Daffonie Moore Laquendala Bentley

Yuenge Groce (Arrived at 6:01 PM)

Nilda Wilkins

Christopher Colon Joan Hoolahan Veronica Wright

District Representatives:

LAC: Laura Tice Crane

Quinton: William McDonald (Absent)

Mannington: Michael Bower

Administrators:

Dr. Patrick Michel, Superintendent Herbert Schectman, School Business Administrator Michele Beach, VP Salem Middle School John Mulhorn, Principal Salem High School Jordan Pla, VP Salem High School Pascale DeVilmé, Principal Salem Middle School Will Allen, VP Salem Middle School Syeda Carter, Principal John Fenwick Academy Gia Sparacio Scarani, VP of Early Childhood Darryl Roberts, VP Salem High School

OTHERS:

Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

- 1. Be recognized by the Board President.
- 2. State your full name and address before commenting.
- 3. Identify the resolution on which you will be commenting.
- 4. Wait to be recognized before making your comment(s).
- 5. Limit your comments to the specific resolution.
- 6. Time is limited to three (3) minutes per person.

7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

AUDIENCE PARTICIPATION

- 1. Danielle Johnson, PO Box 131, zip code 08072
 - Supports what we're doing to control risk
 - S/b in school should social distance
 - Make kids wear mask
- 2. Heidi Bower, 16 Compromise Road, Mannington NJ
 - Ideal with athletes
 - Greater risk to be in school then outside playing sports
 - Fresh air is constantly moving
 - Listed data from Mayo Clinic
 - Emotional boost
 - Less stress
 - Let the kids play
 - We erred on the side of caution and not shut down by state
 - Should open to let seniors play
 - I'm fighting for my seniors
- 3. Donna O'Leary, 124 Swedesboro Road, Gibbstown NJ
 - Has 7 girls in quarantine; has enough girls
 - Not about winning; its about finishing
 - Just wanted to be included in discussion
- > Ms. Bentley
 - Asked Dr. Michel to explain protocols between school and department of health
- Mr. Colon
 - Bottomline, we are doing what we think is right to protect students and staff
- Mr. Bower
 - o Can't believe what we heard
 - There's more than one contact tracer
 - Mr. Mulhorn explained protocols

PRESENTATION

Students of the month for October/2020:

Ms. Gorman 9th Grade Salem High School Autumn Foote Ms. Gorman Lee Mitchell 9th Grade

Mileaha Watts Ms. Ecret Salem Middle School 4th Grade

Jai'Shon Rothmiller 4th Grade Ms. Ecret

Mr. Hughes Selena Green 1st Grade John Fenwick Academy Ms. Barron

1st Grade Jai'Mere Spruill

Staff Member(s) of the month for October/2020:

Salem Middle School Maintenance **Barry Weiss**

BOARD COMMITTEE REPORTS

Finance

Committee is okay with the recommendations

Personnel / Negotiations

Negotiations meeting next week

Curriculum

None

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Salem High School (SHS) Commentary/Event Activities:

- College Applications Update 35 of our 47 Collegewise students have submitted early action applications before November 1st. It is anticipated that the remaining students will have applications completed before school closes for virtual learning.
- The National Honor Society annual induction ceremony is scheduled for Tuesday, November 24th at 6PM in the SHS Auditorium. After the induction takes place, SHS will have a total of 38 student members of the National Honor Society.
- Marking period one ends November 12th and report cards will be mailed before Thanksgiving.
- The deadline for students transitioning from remote learning to virtual learning is today.
- During Virtual Fridays, over 97% of students are logging on to each class during scheduled periods.

Salem Middle School (SMS) Commentary/Event Activities:

- Our enrollment as of today is 428 students.
- The distribution of HP School Classroom Chromebooks to our students and their parents on October 19th and 20th went very well with a minimal number of late pick-ups.
- The Chromebooks have also been distributed to the Faculty and select members of the staff.

- Day 1 and 2 of Virtual Fridays went really well and we continue to refine our procedures for taking accurate daily attendance and for following up on students who log in late or who do not return to the virtual classroom after the lunch break.
- Our Faculty has completed the third of three Google Classroom trainings this month.
- Professional development has continued with the American Reading Company and the Faculty was able to receive Promethean Board training.
- As of today, we have 85 Remote Learners who wish was able to participate in the Virtual Classroom effective November 30th.
- The middle school Administrative Team and our School Counseling Office are working diligently to create balanced classroom rosters and to create an effective return plan of action for our Remote Learner student population.

John Fenwick Academy (JFA) Commentary/Event Activities:

- Grade Level Meetings held on October 2
- Evacuation Drill held on October 7: Separately outside with each class in the morning
- ARC Core Virtual Professional Development for K-2 on October 8
- Picture Day held on October 19-20
- iPad and Chromebook Distribution took place on October 19-20
- Professional Development (Google Classroom) on October 22
- Paraprofessional CPR Recertification on October 22
- Drilling Guidance for Schools-November 2020 Drill of the Month Webinar on October 22
- Virtual Fridays Began on October 23
- * Faculty Meeting (Google Classroom Training Part III Virtual) on October 26
- Fire Drill (In classroom) on October 27
- Safe Schools Training Completed by All Staff on October 30
- 30+ Coats were donated to JFA Students by Carlos Bell of Chicago, IL (3rd consecutive year)
- Current total enrollment: Total Students: 372 (133 Remote, 239 In-Person)
 - o PK: (27 Remote, 60 In-Person), K: (31 Remote, 60 In-Person)
 - o 1st: (36 Remote, 48 In-Person), 2nd: (39 Remote, 71 In-Person)
- Current total Opt-In Responses: Total Students: 60 (PK: 14; K: 15; 1st: 15; 2nd: 16)
- Preschool registrations completed: 6 Incomplete applications: 2

Upcoming November Activities:

- November 2: Faculty Meeting
- November 13: SGO's to be completed
- November 19: Pandemic Team Meeting
- November 19 and 24: K-2 ARC Virtual Professional Development
- November 23: Make-up Picture Day
- November 30: All-Virtual Learning Begins

SUPERINTENDENT'S COMMENTS/REPORTS

- Administration decisions were made in the best interest of students
- Discussed COVID-19 activity level report
- DOH suggested SHS shut down after discussions and evidence; DOH agreed SHS can stay open
- District is about to go full virtual
- Mr. Smith is handling all remote students to ensure kids participate in google classroom

Motion (Colon/Bentley) Board approved the regular minutes of October 14, 2020 of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Bentley) Board approved the Board Secretary's reports in memo: #2-A-E-5.

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of September 2020.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending September 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 2020 as follows:

Hubert Achief 12/10/20
d Secretary Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2020 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September 2020 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report: From the General Account for Balance as summarized on attached board memo(s) Board approved Purchases Report for October 2020 \$1,084,701.99

General /Food Service

Board approved Payment of Bills for November 2020

General Account/Food Service \$680,578.59

Confirmation of payrolls for October 2020

General Acct. Transfer \$674,067.93 October 15, 2020

\$ 634,228,69 General Acct. Transfer October 30, 2020

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #2-F-5

- 1. Board approved the extension of the nationwide waiver to allow Summer Food Service Program (SFSP) to operate through June 30, 2021, on behalf of the USDA.
- Board approved of the Memorandums of Understanding between Salem City School District, Salem Housing Authority and Restoring Homes Urban Renewal (Harvest Point). The district will use both locations to provide students with breakfast and lunch during virtual instruction days for the 20-21 SY.
 Further, the district will use Union Fire House located on Walnut Street as an additional food distribution location for the 20-21 SY.
- 3. Board approved of the 2020 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (2019 Revisions*). *Mrs. Wilkins asked if we participate in the county meetings*
- 4. Board approved to contract the following consultant on an as needed basis for the Child Study Team. Cost for each evaluation will be \$325.00. Not to exceed \$5,000.00. Account# 11-000-216-320-00-CST

Delta R. Terrero - Bilingual Social Worker

- 5. Board approved for the contract with Public Consultant Group for the Child Study Team. Cost will be \$9,177.00 for the 2020-2021 school year. Account # 11-000-219-390-00-CST
- 6. The Board of Education authorized Herbert Schectman, Business Administration, to submit the three-year Comprehensive Maintenance Plan and form M-1 documenting required maintenance activities and expenditures for each of its school facilities.

Motion approved by unanimous voice vote of 11-0-0; Ayes: Adams, Bentley, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Home Instruction: In/ Out of District/Residential

Motion (Colon/Bentley) Board approved: #7-C-5

1. Board approved of the following student for home instruction:

| Student ID | Health Care/Teacher | Costs (Prorated) | Dates | Account # |
|------------|-------------------------------|-----------------------|-------------------------|-----------------------|
| 01260114 | A Step Ahead Bridgeton, NJ | \$35.00/hr. 60 hrs | 9-29-2020 to 30 days | 11-150-100-320-00-BUS |

Miscellaneous

Motion (Colon/Bentley) Board approved: #7-D-5

- 1. Board approved for student: S.N.S. (resident district school- Penns Grove Carney's Point) to attend Salem High School as a 9th grade pupil. Parents have completed a School Choice form and will provide their own transportation.
- 2. Board approved for student: I.U.T.-R. (resident district school- Woodstown High School) to continue attending Salem High School as a 11th grade IB pupil. Parents have completed a School Choice form and will provide their own transportation.

Motion approved by unanimous voice vote of 11-0-0; Ayes: Adams, Bentley, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, Wright and Groce Nays: 0 Abstain: 0

PERSONNEL

A. Resignation/Retirement

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-A-5

1. Board approved of the resignation of Mr. Barry Porch, paraprofessional at JFA, effective October 28, 2020.

Motion approved by unanimous voice vote of 11-0-0; Ayes: Adams, Bentley, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, Wright and Groce Nays: 0 Abstain: 0

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-C-5

1. Board approved of the hiring of Levi Shockley as a substitute custodian effective November 11, 2020.

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-D-5

1. Board approved of the CPR recertification for the following Kindergarten through Grade 2 paraprofessionals on Thursday, October 22, 2020. Training will be from 1:00 – 3:24pm and provided by Tonya Faggins (CPR Certified Instructor). Cost is \$55 per participant. Total cost will be \$220.00 and funds exist in account# 15-190-100-610-01-JFA.

Paraprofessionals
Kathleen A. Carter
Cheryl Flitcraft
Kim Pankok
Beth Whitehead

2. Board approved of the following Winter 2020-2021 Athletic Support positions:

Basketball/Wrestling

| Sasketpanrarestning | | | |
|------------------------------|-----------|-----------|--------------------|
| Scorekeeper (Boys') | 6* | \$53 | Brooke Woodlock |
| Scoreboard Operator (Boys') | 6/3* | \$53 | Sean O'Brien |
| Scorekeeper (Girl's) | 7* | \$53 | Brooke Woodlock |
| Scoreboard Operator (Girl's) | 7* | \$53 | Sean O'Brien |
| Event Staff (HS) | As Needed | \$34/game | Victor Boone |
| Event Staff (HS) | As Needed | \$34/game | Tyrone Nock |
| Event Staff (HS) | As Needed | \$34/game | Jacquelyn Thompson |
| Event Staff (HS) | As Needed | \$34/game | Alfreda McCoy-Cuff |
| Event Staff (HS) | As Needed | \$34/game | OPEN |
| Event Staff (HS) | As Needed | \$34/game | OPEN |
| Event Staff (HS) | As Needed | \$34/game | OPEN |
| Event Staff (HS) | As Needed | \$34/game | OPEN |
| Event Staff (HS) | As Needed | \$34/game | OPEN |

^{*}Number of Games is subject to change.

3. Board approved of the following Winter 2020-2021 Coaching positions:

| Basketball (Boys') | Head Coach | \$5,512 | Montrey Wright |
|---------------------|----------------------------|---------|-----------------|
| Basketball (Boys') | Assistant Coach (JV) | \$3,822 | Christopher Lee |
| Basketball (Boys') | Assistant Coach (Freshman) | \$3,281 | Anthony Farmer |
| Basketball (Girls') | Head Coach | \$5,512 | Steve Merritt |
| Basketball (Girls') | Assistant Coach (JV) | \$2,230 | Donya Stewart |
| Basketball (Girls') | Assistant Coach (Freshman) | a a | OPEN |
| Indoor Track | Head Coach | \$4,762 | David Hunt |
| Indoor Track | Assistant Coach | \$3,822 | Regina Gatson |
| Swimming (Co-ed) | Head Coach | \$4,762 | Nicholas Kline |
| Swimming (Co-ed) | Assistant Coach (JV) | \$3,822 | Scot Levitsky |
| Cheerleading | Winter | \$2,381 | Thronna Busch |

^{**}Payment of full stipend will be contingent upon the decision by the Governor's office and the NJSIAA whether or not to continue with a winter athletics season and whether or not to allow spectators into sporting venues, due to the Covid-19 pandemic.

| Bowling (Boys') | Head Coach | \$4,762 | Kenneth Buck | |
|------------------|-----------------|---------|------------------|--|
| Bowling (Girls') | Head Coach | \$4,762 | Kristina Bergman | |
| Wrestling | Head Coach | \$4,762 | Greg Lagakos | |
| Wrestling | Assistant Coach | \$3,281 | Drew Favat | |

^{*}Payment of full stipend will be contingent upon the decision by the Governor's office and the NJSIAA whether or not to continue with a winter season/sport due to the Covid-19 pandemic.

4. Board approved for the following Salem High School teachers to hold office hours through Google Meet from 2:45 PM-3:45 PM when virtual school is in session. Dates: November 30, 2020 through February 25, 2021. 4 days per week: Mondays through Thursdays. Pay: \$35.00 per hour per employee (rate contingent upon SCEA contract ratification).

| Kristina Bergman Victor Boone Ken Buck Bridget Cheeseman Rosalyn Chieves Miranda Clour Theresa Derham Edward DeStafano | Drew Favat Bruce Ferguson Micah Hauenstein Anne Hudock Rachel Hunt Elizabeth Irvine Louise Jakub-Cerro Nicholas Kline Greg Lagakos | Sara Lamont Tracie LoMonico Diana Mace Kristina Marioni Renee Murray Karen Owen Brianna Santarelli Steven Sheffield Kristin Unger | Marisa Vengenock |
|--|--|---|------------------|
| Jessica Dixon | Greg Lagakos | Kristin Unger | |

5. Board approved of the following Salem Middle School faculty members to hold "Office Hours" via Google Meet during Virtual Instruction from November 30, 2020 to February 25, 2021. Faculty will offer student support Monday through Thursday from 3:15 to 4:15 PM. Faculty will be compensated at the current hourly rate of \$35.00/hour pending the outcome of negotiations between the Salem City Board of Education and the Salem City Education Association.

| Boyce, Nicole | Griffith, Randi | Morris, Lisa | Tomasetti, Laura |
|-----------------|-----------------------|-----------------|------------------|
| Crowley, Angela | Harris, Elena | Osman, Kimberly | Tortella, Betsy |
| Dixon, Hugh | Hughes, Josiah | Pino, Stacey | Weigler, Lori |
| Eck, Kathleen | Kelley, Carla | Reese, Kathryn | |
| Ecret, Samantha | McConathey, Catherine | Seran, Alicia | |
| Gaeta, Lynn | McDermott, Tara | Spicer, Rachel | |
| Graham, Nicole | Montgomery, Sharon | Stam, Katherine | |

6. Board approved for the following John Fenwick Academy teachers to hold office hours through Google Meet from 5:00 – 6:00 p.m. when virtual school is in session. Dates: November 30, 2020 through February 25, 2021. 4 days per week: Mondays through Thursdays. Pay: \$35.00 per hour per employee (rate contingent upon SCEA contract ratification).

| Chelsea Abhau Deborah Atkinson Tiara Barron Jennifer Cascaden Victoria Galasso Debra Garvine | Patricia McClaren Heather Meehan Krystle Mullen Cheri Parsons Karen Pastor Debra Persicketti | Ashley Vernon Karen Walker |
|--|--|-------------------------------|
| Debra Garvine Elyssa Haines | Debra Persicketti Richard Riskie | |
| Deanna Livingston | Cassandra Sholders | |

7. Board approved to conduct a "Focus on Education" after school program for grades 3 and 4, Tuesday and Thursday, from 3:15 – 5:00 p.m., beginning on Tuesday, December 1, 2020, through May 27, 2021. The program will focus on students who are below grade level in literacy and math.

Angela Crowley

Kamee Reese

Tara McDermott

Carla Kelley

Substitutes: John Flaherty

Laura Tomasetti

4 teaching positions @ \$80 per day stipend x 46 days = \$14,720 Site Coordinator – Linda Delrossi @ 100.00 per day x 46 days = \$4,600.00 Funds are available in Account # 20-235-100-100-00-DIS & 20-235-200-100-00-DIS

Motion approved by unanimous voice vote of 9-0-2; Ayes: Adams, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, and Groce Nays: 0 Abstain: 2 - Wright & Bentley

D. Leave of Absence

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #8-E-5

1. Board approved of the following leave of absences:

| Employee ID# | 277 | 243 | 1401 |
|----------------------------------|--|-------------------------|-----------------------|
| Employee | P.M. | D.L. | P.B. (REVISED) |
| Type of Leave | Intermittent – Medical | Medical | Medical |
| Leave Requested | 10/07/2020-10/06/2021 | 11/10/2020 - 11/23/2020 | 09/01/2020-11/09/2020 |
| Fed Max Leave (max 90 days) | 10/07/2020-10/06/2021 | 11/10/2020 – 11/23/2020 | 09/01/2020-11/09/2020 |
| Time Usage of FMLA | 12 weeks | 2 weeks | 11 weeks |
| NJ Family Leave (max 90 days) | N/A | N/A | N/A |
| Time Usage of FLA | N/A | N/A | N/A |
| *Use of Sick Days | 9.75 days | 10 days | 44 days |
| *Use of Personal Days | 1.5 days | N/A | 3 days |
| *Use of Vacation Days | Jse of Vacation Days N/A | | N/A |
| Unpaid Leave | After exceeding all sick and personal days | N/A | N/A |
| Intermittent Leave | 2x per month 2-3 days per episode | N/A | N/A |

| Extended Leave | N/A | N/A | N/A |
|------------------|-----|------------|------------|
| Est. Return Date | N/A | 11/24/2020 | 11/12/2020 |

2. Board approved for an extended leave of absence of Non-FMLA:

| Employee | Requested Period | Return Date |
|--------------|-------------------------|-------------|
| Ruqayyah Ali | 11/02/2020 - 12/23/2020 | 01/04/2021 |

Motion approved by unanimous voice vote of 11-0-0; Ayes: Adams, Bentley, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Curriculum /Professional Development

Upon the Recommendation of the Superintendent of Schools

Motion (Colon/Bentley) Board approved: #11-5

1. Board approved the following out of district professional development:

| Staff Member | Building | Admin. Approving | Title | Date of Program | Location | Registration and Mileage Cost |
|-----------------|----------|---------------------|---|--------------------|----------|--|
| Danielle Secula | JFA | Syeda Carter | SLPS: What's New in Technology to Save Time and Accelerate Therapy Outcomes | 01/09/2021 | Online | Registration Fee: \$279.00 11-000-216-320-00- CST |

Motion approved by unanimous voice vote of 11-0-0; Ayes: Adams, Bentley, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, Wright and Groce Nays: 0 Abstain: 0

Monthly Reports

Motion (Colon/Bentley) Board approved: #13-5

1. Board approved the monthly reports for filing: (attached)

Policies/Calendars

Motion (Colon/Bentley) Board approved: #14-5

1. Board approved of the Salem City Board of Education meetings for 2021. Meetings will be held the 2nd Wednesday of the month, unless otherwise noted and will take place in the Salem High School Library at 6:00 pm.

Wednesday, January 6, 2021 *Reorganization
Wednesday February 10, 2021
Wednesday March 10, 2021
Wednesday April 14, 2021
Wednesday May 5, 2021 *Public Hearing
Wednesday June 9, 2021
Wednesday July 14, 2021
Wednesday August 11, 2021
Wednesday September 8, 2021
Wednesday October 13, 2021
Wednesday November 10, 2021
Wednesday December 8, 2021

*1st Wednesday of the month

Board approved of the 1st reading of the following policies:

2000/2111.8

COVID-19 & Transportation

9000/9320.5

Meetings by Teleconference or Other Electronic Means

Board approved of the 2nd reading of the following policy:

6000/6171.2

Gifted & Talented Program

Motion approved by unanimous roll call voice vote of 11-0-0; Ayes: Adams, Bentley, Bower, Colon, Crane, Fletcher, Hoolahan, Moore, Wilkins, Wright and Groce Nays: 0 Abstain: 0

EXECUTIVE SESSION

There was no executive session during this meeting

ADJOURNMENT

Motion (Colon/Bentley) Board adjourned the November 11, 2020 meeting of the Salem City Board of Education at 7:24 P.M.

Herbert Schectman

Business Administrator/Board Secretary

Hobert Schute

HS/ta